



Office of the Principal

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### **Action taken report for the IQAC meeting held on 31<sup>st</sup> May 2021**

<b>Agenda proposed</b>	<b>Action taken</b>
To utilize social media platforms such as Instagram to post photographs of various events held by the College clubs. This will be done to expose students of first year degree college to the atmosphere and ethos of the college.	Yes
To conduct audits	Yes
To conduct workshops for teachers on CAS and how to fill the PBAS proforma	Could not happen, will be done in the future
To have a common calendar on which each department can have their dates booked for the IA exam	Yes
To use MIS app to make announcements for students	Yes
To conduct vaccination campaign on the college campus	Yes

Details of some more activities done by IQAC in the Academic year 2020-2021

1. Institutional domain edu.in email IDs were acquired. These institutional email ids were given to all staff and students.
2. Zoom licenses were purchased and renewed for the academic year 2021-2022.
3. Revised time tables were formulated.
4. Instagram page was handled by CUC
5. College participated in the India Today Survey, NIRF, and the Week
6. IQAC was instrumental in planning, administering, and executing the FYBA Orientation, and FYJC Orientation. First Year BA, BSc, BSc IT and BMM Orientation was held on 2<sup>nd</sup> September 2020. It was streamed live on YouTube. A similar orientation was held in January for the junior college.
7. SWAYAM Orientation was held for students.
8. Department of Chemistry along with IQAC organized a Quiz on World Environment Day i.e., 5<sup>th</sup> June 2020. 290 students participated in the quiz. Students who got a score of 60% and more received e-certificates.
9. A webinar on Leadership and Team Building was organized by IQAC and NSS for teachers and students on 12<sup>th</sup> September 2020 where Mr. J.F. Ribeiro, Chairperson of PCGT, IPS (Retd.) and

former Mumbai Police Commissioner shared his personal experiences. This session was streamed live on YouTube.

10. IQAC and CUC organized an interactive session for the students with Mr. Aditya Kriplani, an internationally acclaimed filmmaker on 25<sup>th</sup> September 2020.
11. A Staff Enrichment Programme “Looking Ahead: NAAC 2023” was organized by IQAC on 29<sup>th</sup> January 2021. Dr. Usha Mukundan Director, Administration Ramniranjan Jhunjhunwala College, Ghatkopar was invited to discuss all the seven criteria of NAAC keeping in mind NAAC 2023.
12. IQAC RUSA Supported Annual Conference 2020-2021 “Autonomy-Path ahead” – was held from 16<sup>th</sup> to 18<sup>th</sup> February 2021. On the first day Dr. Bhalchandra Bhole, from IQAC Cluster was invited to discuss all the strategies of teaching-learning and administration to strengthen autonomy. On the second day Mr. Peeyush Pahade, from the IQAC Cluster was invited to speak on the importance of documentation. On the last day there was a panel discussion on the “Future through the lens of autonomy” by the Principals of Autonomy Colleges. The resource people were Dr. Rajendra Shinde, Principal St. Xavier’s College, Dr. Anushree Lokur, Principal Ramnarain Ruia College, Dr. Uma Shankar, Principal SIES College of Arts Science and Commerce, Dr. Ashok Wadia, Principal Jai Hind College, and Dr. Sr. Ananda Amritmahal, Principal Sophia College Autonomous.
13. IQAC organized a staff enrichment programme on “Blooms Taxonomy for Constructing MCQ” on 10<sup>th</sup> April 2021 by Dr. Vini Sebastian, Associate Professor, St. Xavier’s Institute. Dr. Sebastian discussed Bloom’s Taxonomy and different types of questions including higher-order thinking questions. She explained the construction of MCQs and showed various examples of different types to make teachers understand the different levels of MCQs that can be constructed.
14. A Staff Enrichment Program on “Learning Outcomes for MCQs and Developing Assessment Rubrics” was organized on 16<sup>th</sup> April 2021 by Dr. Andrea Coutinho and Dr. Ivan John. This was a follow-up to the session conducted by Dr. Vini Sebastian.
15. IQAC took the initiative to launch “LUCID- A Peer- Reviewed Research Journal.” The main theme of the journal was “The Globe on the move: Avenues for the Future.” There were different sub-themes/ subtopics from disciplines such as Research, Education, Teaching-learning, Philosophy and Ethics, Religion, Spirituality, Ecology, Economics, Politics, Psychology, Sociology, language, literature, Physical sciences regarding health and hygiene. Research papers were invited from teachers across Universities, Colleges, and Research Institutes in India. Abstracts were submitted by teacher participants. The committee went through the abstracts and authors of the selected abstracts were asked to submit the entire research paper/article. Few Research articles were invited from the following scientific experts/dignitaries: 1. Dr. Anand Ambali, MD, PGDGM, MSc, FGSI, FICP, Professor of Medicine and Geriatric Clinic, Shri BM Patil Medical College Hospital and Research Centre, Karnataka 2. Dr. Mala Pandurang, Principal & Prof. and Head of Department of English, Dr BMN College, Mumbai. Dr. Pushpinder Bhatia, Head, Physics Department, Guru Nanak College, Mumbai. The total number of research abstracts of papers received were 20. Peer review committee formed from across Science and Arts disciplines and well-established academic institutions reviewed the papers and the revised papers were resubmitted by the respective authors. The total number of research articles accepted for publication after peer review were 12.
16. CUC organized “Mizaaj” which was a flagship event in which all the clubs came together to organize an event in which 70 colleges and 1000 students participated in more than twenty plus events. All the planning, organizing and implementation was done by the in-house students.
17. IQAC conducted the elections for the Student Body President and Cultural Secretary successfully.

18. College Assessment Questionnaire, was administered which was a google form circulated among the first, second, third year of Bachelor Degree students and PG course students.



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**Dr. Anagha Tendulkar Patil**

IQAC Coordinator



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**Dr. (Sr) Ananda Amritmahal**

Principal, Sophia College Autonomous